

Lansing, Michigan April 17, 2001

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, April 17, 2001, at 11:00 a.m.

Present: Brian DeBano, Director of State Government Affairs, representing
 John Engler, Governor, Chairperson
 David Hildenbrand, Deputy Chief of Staff, representing Dick
 Posthumus, Lt. Governor
 Theodore Hughes, Assistant Attorney General for Law, representing
 Jennifer M. Granholm, Attorney General
 Julie Croll, Deputy State Treasurer, representing Mark A. Murray,
 State Treasurer
 A. Edwin Dore, Deputy Secretary of State, representing Candice
 Miller, Secretary of State
 Carol Wolenberg, Deputy Superintendent, representing Arthur Ellis,
 Superintendent of Public Instruction

 Arlene Oisten, Secretary

Absent: None

Others Present:

 Wes Van Malsen, Office of Career Development; Sherry Bond, Kathy
 Jones, of the Department of Management and Budget; Randy Knapp
 of the Department of Transportation; Jerry Crandall of MIRS; Jon
 Smalley of MHSA

1. CALL TO ORDER:

The meeting was called to order by Mr. DeBano. Reverend Ed Fubara of Union Missionary Baptist Church in Lansing gave the invocation. Mr. DeBano led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Wolenberg moved that the minutes of the State Administrative Board for the regular meeting of April 3, 2001 be approved as distributed. Mr. Dore supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Retention and Disposal Schedules

Department of Management and Budget, Office of Support Services, Mail and Delivery, 3/19/01

Department of Management and Budget, Office of Support Services, Materials Management, 3/19/01

Department of Management and Budget, Office of Support Services, State and Federal Surplus Programs, 3/6/01

Family Independence Agency, Michigan Commission for the Blind, Training Center, 11/30/00

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

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Ms. Croll presented the Finance and Claims Committee Reports covering the regular meeting held April 10, 2001 and the special meeting of April 17, 2001. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Finance and Claims Committee Reports of April 10, 2001 and April 17, 2001 be approved and adopted, noting that item 2 (1), 7 (1), 15 (1), 15 (2), and 24 (1) were withdrawn from the April 10, 2001 Report. The motion was supported by Mr. Hughes and unanimously approved.

Ms. Croll presented the Building Committee Report covering the regular meeting held April 11, 2001. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Building Committee Report of April 11, 2001 be approved and adopted. The motion was supported by Mr. Dore and unanimously approved.

Mr. Dore presented the Transportation and Natural Resources Committee Report for the regular meeting of April 11, 2001. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held April 11, 2001 be approved and adopted with the withdrawal of items 35, 42 and 43 at the request of the Department of Transportation. The motion was supported by Ms. Wolenberg and was unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Dore moved the meeting be adjourned. The motion was supported by Mr. Hughes and unanimously approved. Mr. DeBano adjourned the meeting.

SECRETARY

CHAIRPERSON